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[**www.otleychamber.co.uk**](http://www.otleychamber.co.uk/)

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* **Date of meeting:** 17th March 2020
* **Venue:** **The Black Horse Hotel (upstairs room)**
* **Time:** 5.30pm arrival networking & pizza
* **Meeting to commence 6pm**

**AGM Meeting:**

* 6pm: Welcome-From the President
* Minutes of last AGM and matters arising
* Presentation of Accounts by Penny Fardell
* President’s Closing Report & Retirement of Officers
* Election and Confirmation of Officers
* Date and Time of next AGM – 16th March 2021

**Chamber Meeting Agenda March 2020**

* Minutes of last business meeting and matters arising:
* Welcome New members/businesses
* Members Issues

**Speakers/Presentations:**

* **Richard Hughes**-Coffee Festival Update
* **Tony Walker-** Free training for businesses in (Business & Social care plus more) see attached
* **AOB: entations:**

**Date and time of next meeting Tuesday 19st May 2020 Venue /Host TBC**

**We look forward to seeing you all on the evening**